



Nantwich Museum Guidelines for Exhibitors

Introduction

Nantwich Museum aims to make its temporary exhibition spaces, the Millennium and Community Galleries available for groups and individuals to create their own displays that will offer a varied and high quality programme of exhibitions.

These exhibitions can be of fine and decorative art, cultural and historical themes. They must provide opportunities for enjoyment, learning and development.

We look to provide the widest possible physical and intellectual access to the Museum through removing barriers and providing new opportunities for participation.

Criteria

We welcome proposals from artists, groups and individuals.

Exhibitors please consider the following:

- Theme and content - enjoyable, inspirational and stimulating learning opportunities for a wide range of visitors
- Presentation - high standards of best practice in interpretation, taking space and security into account
- Benefits and links to the local community

The Museum will be taking into account:

- Audience appeal
- Quality - standard of work appropriate to the nature of the proposed exhibition.
- Potential cost implications for the Museum: e.g. additional insurance, hire fee, transport costs.
- Income generating opportunity from sales of works and associated merchandise. (The Museum will take 30% commission of all works and/or merchandise sold).
- Opportunities to link to the Museum's collection, including the reserve collection.
- Educational, learning potential
- Links to local/nation events or other events planned at the Museum.
- Practicalities - consideration of any practical difficulties in hosting exhibition: e.g. extra invigilation (security), access and installation issues relating to size and weight of work.

How we will respond

The Museum's Exhibition Planning Group meets approximately every three months and will aim to respond within this period.

A member of the group will be allocated to successful applicants and they will be in touch to discuss your exhibition further with you. This will include issues such as:

- Exhibition content
- Exhibition length (usually six weeks in the Community Gallery and ten weeks in the Millennium Gallery).
- Timetable leading up to the exhibition period
- Presentation e.g. text panels and labels
- Layout - members of the Museum's Installation team will put up work following consultation with exhibitor
- Marketing – including press releases and posters
- Arrangements for events if applicable
- Exhibition openings (note a room hire charge will be applied if this is outside of the Museum's usual opening hours).
- Sales – the Museum will take a 30% commission on all sales including the sale of merchandise in the Museum's shop.
- Costs - For exhibitions in the Millennium Gallery there will be a maximum charge of £50 to cover costs (the museum reserves discretionary rights)

Deadlines

Potential exhibitors can apply throughout the year. Please note that our exhibition programmes are usually decided at least twelve months in advance.

Decisions

The Museum's Exhibition Planning Group will recommend a programme of exhibitions for the Board of Management's approval.

To Apply

Please return the Exhibition Proposal Form to:

Nantwich Museum, Pillory Street, Nantwich, Cheshire, CW5 5BQ or by email:
education@nantwichmuseum.org.uk

Further information can also be obtained by ringing 01270 627104.